

WBAPI Board Meeting

Wednesday, November 16, 2016

Minutes

Board Members Present:

Sarah Harris, President; Robin Carr, Treasurer; Patrick Fitzgerald, Vice President; Ashley Alexander, Band Director

Board Member Absent:

Kris Waters, Secretary; Kandi Hess, Guard Liaison.

Parent Members Present:

Brandi Hammond; Taunya Wachter

1) Call to Order

President Harris called the meeting to order at 7:05 pm. The minutes from the September 15, 2016 Board Meeting were unanimously approved.

2) Financial Update

Treasurer Carr reported that the 2015 taxes have been filed thanks to support from her employer, a CPA firm. She recommended that WBAPI consider budgeting for a CPA to file taxes for future years. The Board requested that she include funds for that in the 2017-18 budget when it is prepared for board review.

Ashley Alexander reported that he had not yet had an opportunity to look into tuxedos for the wind ensemble.

Taunya Wachter reported that the marching uniform shoes are seriously worn and many will need to be replaced before they are needed again. She agreed to compare shoe sizes needed with those still wearable and determine what additional investment is needed. The group noted that with the St. John Parade on the schedule for spring, that investment will likely be needed in this fiscal year.

3) Volunteer Leadership Discussion

Sarah Harris reported that Kris Waters has expressed concern about her ability to continue as WBAPI secretary. The Board discussed options, ranging from merging the Treasurer and Secretary positions to finding a new secretary. Brandi Hammond offered to consider serving as secretary. Sarah Harris agreed to send her the job description and talk with her before the next board meeting.

Harris also raised the question of when is the appropriate time to recognize volunteers, particularly parents of seniors. The group agreed that all volunteers should be recognized during the last band concert of the year, and that parents of seniors should also be recognized during the year-end potluck.

4) Planning for Upcoming Events

a. AHS Band Concert

The group agreed to move forward with a concession stand at the concert. Sarah Harris will purchase items from Costco and provide coffee. She will also secure small bills to make change. Patrick Fitzgerald will procure cream and coffee cups. Taunya Wachter will arrange for a donation box.

b. Burgerville

The group discussed the importance of publicizing and securing volunteers to work at the event.

c. Percussion Ensemble

Patrick Fitzgerald reported that Winter Percussion will meet on Thursdays, 7-9 pm, beginning on December 1.

5) Fundraising Events

Patrick Fitzgerald reported that Sara Fitzgerald is making progress in identifying prospective grantors and is starting to work on a case for support. Sarah Harris offered to reach out to Mrs. Fitzgerald to brainstorm opportunities and approaches.

6) Adjourn

There being no further business, the meeting was adjourned at 8:45 pm.

Respectfully submitted,

Sarah Harris, President
On behalf of Kris Waters, Secretary