

WBAPI Board Meeting

Thursday, October 13, 2016

Minutes

Board Members Present:

Sarah Harris, President; Robin Carr, Treasurer; Patrick Fitzgerald, Vice President; Ashley Alexander, Band Director

Board Member Absent:

Kris Waters, Secretary; Kandi Hess, Guard Liaison.

Parent Members Present:

Sara Fitzgerald; Brandi Hammond; Jodie Kester; Kim McWhirter; Jessica Stephens

Student Member Present:

Sarah Carr

1) Call to Order

President Harris called the meeting to order at 7:05 pm. The minutes from the September 15, 2016 Board Meeting were unanimously approved.

2) Financial Update

Treasurer Carr presented year-to-date information of income and expense. Discussion included:

- Grant funding of \$1900 was originally requested for instruments, but that is not a budgeted expense. Sara Fitzgerald will reach out to the granting organization to confirm that WBAPI can use the funds for the Music Mentor program instead.
- The board reviewed the request to retain Mike Apodaca to support percussion needs for the remainder of the marching season. Noting that about \$1500 of the FY17 marching budget for personnel is uncommitted, a motion was made to authorize payment of \$460 to him and to use the balance of those funds to have 2017 marching music written early in the calendar year. The motion was seconded and unanimously approved.
- Mr. Alexander proposed that WBAPI consider purchasing tuxedos for use by the Wind Ensemble. His estimate is that the cost would be approximately \$1500. The group discussed various fundraising opportunities to raise those funds, ranging from selling hot chocolate at the Aloha Christmas Tree Lighting event to including it as part of the fundraising message for the Play-A-Thon. Sarah Carr suggested that overseeing a fundraising project could be a senior project. The group recommended that Mr. Alexander investigate the purchase of tuxedos in hopes that this could happen in this year.

- The group discussed that there has been no response from Aloha HS administration regarding how administration would like music mentors to be paid. The board agreed that for the 2016-17 year, music mentors would be paid as contractors as they have in previous years. Mr. Alexander was asked to secure W9s from each contractor.

Carr reminded all that checks will be signed at board meetings each month. Any disbursement or reimbursement requests should be received prior to the board meeting so that they can be properly recorded and checks ready for signature.

3) Planning for Upcoming Events

a. Senior Recognition at the last Home Football Game – 10/14/16

Sara Fitzgerald reported that she was in communication with parents and students. The group agreed that if weather was an issue that night, senior recognition for band and color guard would take place as long as football and cheer senior recognition was on schedule. If weather caused the game to be cancelled, senior recognition would be moved to the Season-End Potluck.

b. Marching Events

Patrick Fitzgerald shared plans for the upcoming competitions in Hillsboro and Auburn. The group fine-tuned plans as needed.

c. Potluck

The group discussed including a slideshow of photos from throughout the season at the Potluck and assigning food items based on section. Sarah Carr agreed to work with the Student Band Council on the assignments and the slide show.

4) Middle School Connections

The group confirmed that the Play-A-Thon, which is a joint event between the Middle Schools and Aloha HS for music and fundraising, will be held at AHS on February 25. Robin Carr will take the lead on the event and Brandi Hammond will work with her on the event. The group discussed the importance of having a registration sheet for the event.

5) Fundraising Events

a. Burgerville Tanasbourne

Mr. Alexander reported that Burgerville will provide 10% of sales from 5-8 pm for a night that we select, promote, and provide 8 volunteers for support. The group set a goal of \$300-\$500 to raise at the event. Sara Fitzgerald agreed to reach out to the restaurant and schedule a date.

b. Concert Concessions

The group agreed that concessions at concerts are a good idea and acknowledged a need to determine menu, pricing and stock for the event.

c. Grants

The group discussed the need to find more prospective grant makers in the arts arena.

6) Adjourn

There being no further business, the meeting was adjourned at 8:45 pm.

Respectfully submitted,

Sarah Harris, President

On behalf of Kris Waters, Secretary