

WBAPI Board Meeting

Thursday, September 15, 2016

Minutes

Board Members Present:

Sarah Harris, President; Robin Carr, Treasurer; Patrick Fitzgerald, Vice President; Kris Waters, Secretary; Kandi Hess, Guard Liaison.

Board Member Absent:

Ashley Alexander, Band Director

Parent Members Present:

Brandi Hammond; Karen McCoy; Kim McWhirter; Dan Morgan; Jessica Stephens; Barb Vandehey

1) Call to Order

President Harris called the meeting to order at 7:05 pm. The minutes from the 4/14/16 and 5/25/16 Board Meetings were unanimously approved.

2) Financial Update

Treasurer Carr presented the FY17 budget and year-to-date information. She noted:

- Offering families the option to pay overtime has resulted in significantly higher collection rates this year. We expect to meet or exceed our budget for band fees.
- We continue to look for grant opportunities, although most of those will require the funds be spent for specific purposes like music mentors or instruments.

Carr reminded all that checks will be signed at board meetings each month. Any disbursement or reimbursement requests should be received prior to the board meeting so that they can be properly recorded and checks ready for signature.

Harris presented a recommendation to move all financial activity from Key Bank to Pacific Continental Bank during the FY17 year. Fitzgerald noted that the board has researched a number of options and confirmed that Pacific Continental Bank will meet criteria for low/no fee accounts and high customer service, particularly focused on the needs of WBAPI as a nonprofit, volunteer-run organization. Based on the attached recommendation, Harris moved, Carr seconded, and the members presented voted unanimously to change banks in accordance with the attached resolution.

3) Music Mentor Status

The group discussed the question of whether music mentors should be treated as contractors or BSD employees. There was consensus that the school be offered the opportunity to pay classroom music mentors as employees, and WBAPI would donate the budgeted amount of \$7000 to support the program. Marching band support should definitely be considered contractors.

4) Planning for Upcoming Events

a. Band Day – 9/17/16

Kim McWhirter reported that we still need drivers - 45 kids have signed up, and we need enough parents to drive all students morning and evening. Kim has a food plan, parent volunteers for non-driving needs, and will have materials and maps ready that day.

b. Marching Events

Patrick Fitzgerald shared plans for the upcoming football game and overnight trip to Silverdale. The group fine-tuned plans as needed.

c. Band Concerts

Kandi Hess agreed to get information from alumni about what they are doing with their music experience now (college bands, etc.) for a Power point to run prior to concerts. At Mountain View concerts, AHS kids can hand out fliers. The group agreed that concert concessions are a good idea and agreed to look for a volunteer to lead the effort.

5) Other Discussion Items

- a. Brandi Hammond offered to request financial support from Costco, which would likely be in the form of gift cards that could be used to purchase food for band events or items to be sold at the concession stand.

6) Adjourn

There being no further business, the meeting was adjourned at 8:35 pm.

Respectfully submitted,

Kris Waters, Secretary